

Scagglethorpe Parish Council

Minutes of a Parish Council Meeting held on Tuesday 14th May 2024 in the Village Hall

1. Election of Chairman for the year

Mr Paul Douthwaite was re-elected chairman.

2. Appologies for absence/Councillors Present

Present: Councillors Paul Douthwaite(PD), Nancy Wilson, Sarah Hopper, Pauline Carruthers(PAC), Janet Bates(JB), Maureen Danby-Smith, Sheila Cook. Also present David Sonley(DS), Clerk.

3. Minutes of the meeting of the PC meeting on 13th February 2024

The minutes of the previous meeting were accepted as a true record and signed by the chairman.

4. Matters arising from the minutes

None.

5. To accept the minutes of the Extra-ordinary PC meeting of 3rd April 2024

The minutes of this meeting were accepted as a true record and signed by the chairman.

6. Open Meeting

There were no further points to discuss from the Annual Parish Open Meeting as everything had been fully dealt with at the meeting itself.

7. Finances and review of accounting statements for the year 2023-24

7.1 The clerk presented the current bank reconciliation statement and the accounts to the meeting for inspection. There were no questions on the accounts.

7.2 The Clerk's timesheet for the last financial year was inspected by councillors. This was approved and payment can now be made to the Clerk. Also, it was agreed that the Clerk's payments would be increased to £11.44 per hour from this financial year.

7.3 The 23/24 Internal Auditors report was examined by Councillors. There were no questions on this report.

7.4 The meeting considered Section 1 -of the AGAR documents – the Annual Government Statement.

RESOLVED that this Parish Council approves Section 1 Annual Governance Statement for the Annual Governance and Accountability Return 2023/24.

7.5 The meeting considered Section 2 of the AGAR documents– Accounting Statements

RESOLVED that this Parish Council approves Section 2 - Accounting Statements for the Annual Governance and Accountability Return 2023/24

7.6 To certify Scagglethorpe Parish Council as exempt from external audit.
RESOLVED that this Parish Council is exempt from external audit for the year 2023/24 as the higher of the income or expenditure does not exceed £25,000.

7.7 To approve the publication of documents required by Accounts and Audit Regulations 2015.

RESOLVED that this Parish Council will publish the following documents on a public website:

- Certificate of Exemption,
- Annual Internal Audit Report 2023/24,
- Section 1 – Annual Governance Statement 2023/24
- Section 2 – Accounting Statements 2023/24,
- Analysis of variances
- Bank Reconciliation to 31 March 2024
- Notice of the period for the exercise of public rights and other information

8. Correspondence/Clerk's Report

From the end of March next year NYC will no longer be able to host our transparency information on their web site. We will need to have a website of our own. We might make use of this website to display general information about our village as well as the Parish Council information. This will be an agenda item at our next meeting in August. In the meantime, the Clerk will investigate possible options for hosting the web site.

Councillors gave an update on the playing field ramp re-development. Work would commence on Monday 27th May and the Parish Council should aim to have an on-site meeting on 28-29^h May to confirm that the new proposal was still going to be satisfactory. Arrangements have been made to allow the contractors to bring in a digger at the back of the field.

9. Village Development Plan

Councillors agreed that the draft questionnaire needs to be shortened, and that it should be delivered by hand to every home in the Parish. We will fully discuss the development plan at our August Meeting. In the meantime, DS,JB and PAC will meet as a working group to prepare proposals for the next meeting.

10. Scagglethorpe Hub

A working group is required to help establish the Hub as a body independent of the Parish Council.

11. Introduction of a 20mph speed limit in Scagglethorpe village.

The Council passed the following resolution:

“This Parish Council should apply for a 20mph speed limit in Scagglethorpe to encourage safer driving.”

The meeting agreed that we should obtain signatures on a petition to support our application. PAC agreed to investigate the possibility of using Facebook to promote and obtain signatures on the petition.

12. D Day 80th Anniversary Event – Thursday 6th June

We will meet for an informal meeting on Tuesday 21st May to plan the organisation and advertising of the event. PD will look after the beacon, and we already have sufficient sparkling wine and plastic glasses. DS will try and borrow equipment to provide music. We also need a risk assessment.

13. Date of next meeting

Tuesday 13th August at 7.00pm in the village hall.

Signed by the Chairman of the August 2024 meeting

..... Date:.....

D. R. Sonley, Parish Clerk 01944 758755

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